

Arts Division Spot Award Nomination Form



Arts Division Spot Awards are a \$75 Amazon Gift Certificate made out to the Nominee. Spot Awards are for recognition of special contributions to the mission of the Arts Division. All awards must be approved by the Arts Division before the employee is notified.

Name and Job Title of Nominee:

Unit and/or Department of Nominee:

Please provide a brief description of the achievement(s) and/or reason for nomination:

Nominators Name (please date)

Award will be split funded, \$37.50 per award will be charged to the account listed below:

Division account to be charged: 19900-402800

Please print form and have nominee's supervisor approve by signing below.

Supervisor's Approval

Name

Date

Send form to: Teresa Locatelli at m/s Porter Faculty Services or tlocatel@ucsc.edu

Arts Business Office Approver:

Name

Date

Arts Division Approver:

Name

Date

Arts Division Dean's Office Approval:

Name

Date